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Items listed in *Duly Noted* include a sampling of recently received books, reports and documents. Most items listed are available for circulation with the exception of some reference materials. All items listed in *Duly Noted* are temporarily housed behind the circulation desk. If you are interested in checking any of these items out, you may contact us by phone, email or by returning the order form on the last page of this issue. If you are registered borrower with the library, we can have your selections ready for pick-up at the circulation desk. If you are not already registered with us, you will first need to come by the circulation desk with a photo ID to register.

The library can provide photocopies or scans of sections of these publications as part of our document delivery service. When checking out, non-state employees are subject to a $1.00 circulation fee per item.

The library also has a variety of other resources to meet your research needs. Please let us know how we may assist you.
Alternative Dispute Resolution

1. Mediation in a nutshell
   By Kimberlee Kovach
   This volume covers the history and philosophy of alternative dispute resolution; it provides a review of the basics of negotiation, examines court-ordered and legislatively mandated mediation, and explores instances where mediation is not the best method. An overview of the profession itself is included, with an examination of ethical considerations. The Texas Lawyer’s Creed Section II.11 requires clients to be advised of the availability of alternative methods of resolving disputes; this title provides a solid overview of available options. Thomson West, 2010. 386 pages.
   KF 9084 K68 2010

Bankruptcy

   By West Publishing Co.
   This publication from West contains the current Bankruptcy Code and related provisions effective through 2009. It contains the Federal Rules of Civil Procedure, Federal Rules of Evidence, and selected Federal Rules of Appellate Procedure. Also included are official and procedural bankruptcy forms. This is a good reference source for anyone practicing bankruptcy law. Thomson West, 2010. 1 volume.
   KF 1511 A2 2010

3. Consumer bankruptcy law and practice
   By Henry Sommer
   This manual is a basic resource for both attorneys and paralegals when handling bankruptcy cases. The author focuses on serving consumers with low and moderate incomes. Topics covered include the different types of bankruptcy, determining when bankruptcy is the best solution, exemptions, secured creditors, attorney fees, and litigating in bankruptcy court. National Consumer Law Center, 2009. 2 volumes.
   KF 1524 S6 2009

Business Organizations

4. Governance of nonprofit organizations course, 2010
   By State Bar of Texas
   This course contains 22 units on issues pertinent to the governance of nonprofit organizations, including five sessions on tax issues, such as property taxes and a review of current tax issues by a representative of the IRS. Other units include information on director’s and officer’s insurance, how to create nonprofit governing documents, an overview of donor intent litigation, coverage of required public disclosures, an update on federal law on nonprofits, and an overview of a nonprofit legal audit. State Bar of Texas, 2010. 1 volume.
   KFT 1388 G68 2010
5. Disabilities and the law

By Laura Rothstein

This title, now in its fourth edition, explores complex issues with physical and mental disability in employment, education, public accommodations and services, transportation, housing, and access to health care with a focus on rights rather than benefits. Chapters cover elementary and secondary education, higher education, employment, public accommodations and public services, architectural barriers, housing, transportation, pursuit of happiness, and health care. Appendices include definitions, major statutes and regulations, and an extensive case law index. Thomson West, 2009. 1 volume. KF 480 R67 2009

6. Rights of women: the authoritative ACLU guide to women’s rights

By Lenora Lapidus

This title is a comprehensive guide that explains in detail the rights of women under present U.S. law, and how these laws can be used in the continuing struggle to achieve full gender equality at home, in the workplace, at school, and in society at large. The Rights of women explores the concept of equal protection and covers topics including employment, education, housing, and public accommodations. This handbook also examines the specific issues of trafficking, violence against women, welfare reform, and reproductive freedom. New York University Press, 2009. 412 pages. KF 478 L37 2009

7. Collections and creditors’ rights 101

By State Bar of Texas

The 2010 State Bar of Texas Collections and Creditors’ Rights 101 course provides helpful tips for the commercial and collections lawyer. Topics covered include presentation materials on commercial collections in the court room and an overview of the collections process. Also included are samples of forms and demand letters to aid in practice. State Bar of Texas, 2010. 1 volume. KFT 1024 S75 2010

8. Representing the mentally ill offender: an evaluation of advocacy alternatives

By Texas Task Force on Indigent Defense

In the fall of 2008, the Task Force on Indigent Defense began a two-year long review of the defense models utilized by attorneys advocating for mentally ill defendants in Texas: Mental Health Public Defenders and Mental Health Courts. The Task Force’s study finds that both Mental Health Courts and Mental Health Public Defenders offer new opportunities for defense counsel to play a key role in advocating for clients’ access to treatment-oriented dispositions. This evaluation report describes the objectives, methodology, and findings in relation to the topic of a specialized justice system for those suffering from mental illness and draws conclusions about emerging roles for the defense community in improving legal and therapeutic outcomes for people with mental illness. Texas Task Force on Indigent Defense, 2010. 67 pages. Online at: http://www.courts.state.tx.us/tfid/pdf/MHStudyFinal.pdf KFT 480 R47 2010
Debtor and Creditor

   By Federal Trade Commission
   Published by the Federal Trade Commission, this title looks at the debt collection process
   and the legal framework of debt collection. It also covers the role of the Federal Trade Commissi-
   sion and then goes on to look at changes in the debt collection industry and the modernizing of
   the debt collection system. United States Federal Trade Commission, 2009. 1 volume. Online at:
   http://www.ftc.gov/bcp/workshops/debtcollection/dcwr.pdf
   KF 1501 F4 2009

Education

10. Special education issues and the juvenile justice system in Texas, 2010
    By State Bar of Texas
    This one day course was held in Austin on June 25, 2010. Topics covered include adjudication
    of juveniles with mental disabilities, juveniles and mental health issues, clearing juvenile
    criminal records, non-disclosure, class c misdemeanors in municipal or justice of the peace court,
    client-attorney relationship, ARD hearings, behavior intervention, and restraints and seclusion.
    State Bar of Texas, 2010. 1 volume. Online at:
    http://www.ftc.gov/bcp/workshops/debtcollection/dcwr.pdf
    KF 1501 F4 2009

11. Special education laws and the school environment: a condensed guide to understanding your rights as a parent
    By Texas Young Lawyers Association
    This handbook, distributed by the Texas Young Lawyers Association, is designed to help
    parents understand all aspects of special education, including what to expect from their
    child’s school and ultimately how to help their child succeed in school. Specific sections cover
    special education law, key definitions from the Individuals with Disabilities Education Act, and
    the dispute resolution process. Additional resources for parents are provided. Texas Young
    File/37665SpecialEdBookletLoRes.pdf
    KFT 4209.3 S64 2010

Elder Law

13. New times, new challenges: law and advice for savvy seniors and their families
    By Kenney Hegland
    The authors, Hegland and Fleming, are law professors and have written extensively for legal
    texts. In this book they have managed to write on an emotionally laden, dreaded subject conveying
    accurate information in a witty, readable style. It covers the usual elder law topics, as well as the
    KF 390 A4 H443 2010
Evidence

14. Strengthening forensic science in the United States: a path forward
By National Research Council. Committee on identifying the needs of the forensic science community
This text provides a detailed plan for addressing the needs of the forensic science community and suggests the creation of a new government entity, the National Institute of Forensic Science, to establish and enforce standards within that community. While this book provides a call-to-action for congress and policy makers, it also serves as a tool for law enforcement agencies, criminal prosecutors and attorneys, and forensic science educators. National Academies Press, 2009. 328 pages.
KF 8961 S73 2009

Immigration

15. Kurzban’s immigration law sourcebook: a comprehensive outline and reference tool
By Ira Kurzban
This sourcebook is designed to serve as a quick reference guide to relevant federal and administrative cases, regulations and statutes, and agency rulings for all major areas of immigration law. It can help pinpoint the significant cases and references on particular topics, or as a basis for further research. The twelfth edition includes information on new regulations for R, T, and U visas, new No-Match and FAR regulations, information for special immigrants such as juveniles, and changes to H-2A and H-2B visas, post-REAL ID asylum cases, and the EB-5 program. American Immigration Lawyers Association, 2010. 1652 pages.
KF 4819.3 K87 2010

16. State efforts to deter unauthorized aliens legal analysis of Arizona’s S.B. 1070
By Michael Garcia
KF 4819 G27 2010

Juries and Jury Instructions

17. Choosing and courting a jury, 2010
By State Bar of Texas
A collection of articles from the one-day Choosing and Courting a Jury Course seminar sponsored by the State Bar of Texas and directed by Lisa Blue and Robert B. Hirschhorn. Individual presentations focus on two aspects of the jury: how to choose a proper panel during voir dire selection and how to effectively tell your client’s story to jury throughout the course of trial. Tips, questionnaires, charges, and sample forms accompany a number of the articles. State Bar of Texas, 2010. 1 volume.
KFT 8976 C5 2010
**Labor and Employment**

**18. Texas employment law handbook: a guide for employers**

By Brian Greig

The 2009-2011 edition of this handbook covers a wide range of employment law issues for Texas employers. Specific topics covered include the employment-at-will doctrine, vicarious liability, unfair competition, wage garnishment, payday law, EEO laws, ADA, workers’ compensation, mass layoff notice requirements, and drug testing. Texas Association of Business, 2001. 1 volume.

KFT 3319 T48 2009/11

**Legal Ethics**

**19. ABA compendium of professional responsibility rules and standards**

By Center for Professional Responsibility

This is a collection of essential legal ethics materials for lawyers, judges and students of the law. It includes models for ethical and professional conduct and standards for enforcing conduct developed by the American Bar Association. The compendium also contains a selection of federal rules and standards that are needed in the general practice of law and for practice before the SEC and IRS. The topics included are ABA model rules, codes and guidelines, and selected ABA formal ethics opinions. American Bar Association, 2010. 1 volume.

KF 305 A2 C6 2010

**Legal Research and Writing**

**20. ABA Spanish legal phrasebook**

By Samantha Ward

Developing Spanish language skills is vital for attorneys looking to expand their practices and to provide legal services to largest and fastest growing minority group in the United States. This phrasebook provides translations for the legal terms that need to be communicated to a Spanish speaking clientele. The book covers general legal terms and then is divided by chapters specific to each area of law. This book will not make you a fluent speaker, but it can provide a handy starting point. American Bar Association, 2010. 100 pages.

KF 156 S6 W37 2010

**21. Google for lawyers: essential search tips and productivity tools**

By Carole Levitt

This is a practical guide for attorneys, that shows them how to get the most out of Google for their research and technology needs. Topics include the reliability of information on the Internet, Google search strategies, retrieving information from publicly archived e-mail messages, and monitoring current financial news on public companies and market trends for due diligence. Technology topics include free knowledge management tools from Google, free collaboration tools, and using Google Scholar to locate information from academic sources and retrieve free case law. American Bar Association, 2010. 514 pages.

KF 242 L48 2010
22. Mexican law for the American lawyer

   By Jorge Vargas
   This treatise provides a great introduction to Mexican law. Some of the topics discussed are Mexico’s legal system, rules of conflicts of law, international contracts, acquisition of real estate, international adoption, family law and extradition between Mexico and the United States. Carolina Academic Press, 2009. 661 pages.
   KF 383 V37 2009

Medical Malpractice

23. Standards of care in emergency medicine: a practical guide to emergency procedures and legal liability

   By Neil Wigder
   This manual, updated for 2010, is designed for the physician or attorney concerned with standards of care in emergency medicine. Standards of care for specific cases representing the diagnoses that most frequently are associated with malpractice suits involving substantial settlements or awards are covered, including appendicitis, cervical spine injury, closed head injury, suicidal patient, stroke, and pneumonia. Both a medical and a legal analysis of each emergency situation is provided, including medical definitions, diagnostic criteria, clinical tests, and a legal analysis including plaintiff’s position, defendant’s position, and the probable legal outcome. Aspen, 1998. 1 volume.
   KF 3826 W52 1998

National Security

24. Homeland security and emergency management: a legal guide for state and local governments

   By Ernest Abbott
   This title seeks to give state and local government attorneys a basic understanding of this broad area of law. The editors stress the importance of maintaining the constitutional rights of individuals and the rule of law while effectively responding to crisis situations whether they are natural disasters or manmade calamities. The second edition expands the coverage to topics such as “fusion centers” designed to facilitate the sharing of information by various levels of government, provisions for the continuity of legal services, operational judicial and electoral systems. American Bar Association, 2010. 413 pages.
   KF 4850 L44 2010

Securities

25. Treatise on the law of securities regulation

   By Thomas Hazen
   This title looks at basic securities regulation issues and then goes into depth on a variety of topics including registration requirements, exemptions and liabilities under the Securities Act, reporting requirements, corporate takeovers, and civil liability. The set also includes several appendices including tables with cases, statutes, and regulations. Thomson West, 2009. 7 volumes.
   KF 1439 H36 2009
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